

## **Father Andrew White BYOD (Bring Your Own Device) Policy**

All student personal devices (SPDs) brought to school and/or connected to Father Andrew White's network are subject to the Father Andrew White and ADW technology policy and BYOD policy outlined in this document:

1. SPDs for the BYOD Initiative CANNOT BE CELL PHONES. We accept any type of tablet or laptop that provides access to the internet. Students will need to be able to access, create and edit documents in addition to accessing websites used for instructional purposes.
2. Student use of BYOD must support the instructional activities of the classroom and the device must be turned off and kept in a backpack until its use is requested by a FAW staff member.
3. No inappropriate content may be accessed or stored on an SPD. Users may not post, send, or possess materials that are inappropriate, abusive, obscene, pornographic, threatening, harassing, or damaging to another's reputation or illegal including cyberbullying or "sexting." FAW will not be held liable for personal content housed on a SPD.
4. Users must ask permission before recording or photographing an individual or group. Users must obtain permission to publish a photograph or video of any school related activity.
5. Users may not access FAW's network with BYOD technology to knowingly alter, damage, or delete FAW property. Any software on the personal device(s) must not interfere with the normal operation of school-owned resources.
6. FAW teachers and administrators have the right to search a SPD while on school property.
7. No FAW staff is able to service, repair or maintain any SPDs.
8. Device Use and Security:
  - A. Students are only allowed to use their PD with expressed permission from a teacher and only for instructional purposes. Accessing or attempting to access websites that are NOT directly related to instruction is strictly prohibited. While on school grounds and during school hours (including any afterschool activity) SPDs cannot be used without the permission of a FAW staff member.
  - B. The serial number of your device(s) should be recorded at home.
  - C. SPDs should be clearly labeled with your name.

D. Students should not expect to use FAW resources to charge their devices. SPDs must be brought to school fully charged each day.

E. Devices must be taken home at the end of each day.

F. Students are responsible for keeping their SPD in their closed backpack when not in use.

G. Students are strictly prohibited from allowing other students to use their SPD **AND** are strictly prohibited from asking to use another student's SPD.

H. Students are strictly prohibited from using their PD to message or email another person during the school day without the expressed permission of a FAW teacher should he/she require it as part of an assignment. Students may only use their school assigned FAW e-mail address on any device.

I. Students are strictly prohibited in attempting to access social media sites while connected to the FAW network.

J. FAW is not responsible for any damage, data loss, physical loss or theft of the SPD.

#### 9. Consequences of breaking the BYOD policies.

Consequences for breaking the BYOD policy can vary from losing the privilege to use the SPD for the rest of the day to losing the privilege for the rest of the school year. Students will lose all SPD privileges for the school year and be given a Level 2 behavior consequence should they do the following:

A. Breaking the policy outlined in # 3 (accessing or storing inappropriate material on the PD.)

B. Breaking the policy outlined in # 4 (making or posting recordings or pictures without permission.)

C. Messaging or emailing another person without expressed permission from a teacher because it is part of instruction.

D. Attempting or actually accessing social media sites.

## FAW BYOD PERMISSION SLIP

Any parent who wishes that their child use a personally owned electronic device within Father Andrew White School must read and sign this agreement and submit it to the homeroom teacher.

Student's name \_\_\_\_\_

Homeroom Teacher \_\_\_\_\_

Parent's name \_\_\_\_\_

***I understand and will abide by the above policy and guidelines. I further understand that any violation of the above may result in the loss of network and/or device privileges as well as other disciplinary action. As a parent I understand that my child will be responsible for abiding by the above policy and guidelines. I have read and discussed them with her/him and they understand the responsibility they have in the use of their personal device.***

\_\_\_\_\_ Student's Signature \_\_\_\_\_ Date

\_\_\_\_\_ Parent's Signature \_\_\_\_\_ Date