

Dear Father Andrew White Families,

The Home and School Association (HSA) would like to welcome current and new Father Andrew White (FAW) families to the 2017/2018 school year. The goals of the HSA are to raise funds to supplement the operating expenses of the school and to plan and support events that foster school community, social interaction and Catholic stewardship. The HSA has committed to raising \$60,000 through fundraising events throughout the year. The success of the events depends on the active participation of the FAW community.

### **Service Scholarship Requirements**

Families choosing to receive the Tuition Service Scholarship are required to perform 35 hours of volunteer service during the school year that runs June 11, 2017 to June 7, 2018. A portion of these volunteer hours must be earned at one of our three largest fundraising events (Casino Night, Golf Tournament and the Spring Gala). In addition, Service Scholarship families are required to generate \$75 in profit through the purchase of gift cards through our SCRIP program. A flyer describing this program in more detail is attached. (Alternatively, families may choose to simply pay the \$75 directly to the school.)

### **HSA Events and Volunteer Opportunities**

At our first HSA meeting, you will be given a list of HSA Events and Coordinators. Please contact the event Coordinator if you would like to assist with a particular event. Notices for volunteer needs on an event-by-event basis will be sent home via email and the Tuesday school communication envelope. We are in need of coordinators for our Casino Night and are always in need of volunteers on the committees for our fundraising efforts. If you are interested in coordinating any of these events or you would like more information, please contact Jason DeLuco. For more information, please refer to the Volunteer Guidelines that are attached to this letter.

In addition to our fundraising events, we have many opportunities for volunteer hours working the hot lunch program. Not only does it reward our children by supplying hot lunch to them 5 days a week, but it's rewarding as a parent. During your shift, you are able to sit with your child/children during part of their lunch to visit with them. Most children are very excited to see their parents behind the cafeteria line and save a special seat for their mom or dad to come join them. Please contact Ali Hinkle with your availability as soon as possible. You can volunteer for a number of options. You can specify which weekday works best for you and how many days a month you would like to volunteer. We try to plan the hot lunch volunteer schedule a few months at a time.

We would like to congratulate and thank our families for helping us to exceed last year's fundraising goal. We realize that our goals cannot be accomplished without your time, talents and treasure and we are truly grateful for all you do to support FAW. If you have questions regarding the HSA, the volunteer hour structure, SCRIP or any other HSA matter, please contact any of the board members listed below.

Respectfully,

Jason DeLuco  
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## Guidelines Regarding Volunteer Hours

- It is your responsibility to obtain your hours. Please sign in and out at each event and plan on working the entire shift you volunteered for, even if you have reached your 35-hour minimum during the shift.
- 8<sup>th</sup> Grade students may work events for their own required service hours.
- Any person 14 years of age or older may work to fulfill volunteer hours. They must indicate which family they are working for on the sign in sheet so that the family can receive credit.
- No one under the age of 21 can volunteer at an event that is serving alcohol.
- Event Coordinators and Chairpersons must track their own hours and report them to the Volunteer Hours Coordinator, Julie White ([juliemariwhite@outlook.com](mailto:juliemariwhite@outlook.com))
- The Volunteer Hours Coordinator, Julie White ([juliemariwhite@outlook.com](mailto:juliemariwhite@outlook.com)) will send home Quarterly Volunteer Reports. Please contact her directly for any discrepancies.
- Be careful not to wait until the last month of school to complete your 35 hours. Those who do not meet this obligation will be billed additional tuition and may be barred from using the Tuition Service Scholarship in future years.
- Any questions or concerns about volunteer hours should be directed to a member of the HSA Board.
- Volunteer Hours **may not** be claimed for the following (may be revised at anytime):
  1. Individual class fundraising events
  2. 8th Grade Graduation Brunch
  3. Field trip chaperones
  4. 8th Grade service hours
  5. Paid classroom substitutes
  6. Sponsored or donated items
  7. Donated baked goods or preparation of baked goods

The Virtus training: Protecting God's Children will be offered throughout the diocese, please visit [Virtus.org](http://Virtus.org) to register.