



2025-2026 Father Andrew White School Extended Day Program

Welcome to the Father Andrew White Extended Day Program. The purpose of this program is to provide quality, affordable childcare before & after school for FAW families. Our program's objective is to inspire children to learn, grow, and reach their full potential in a safe environment.

Both programs are available for students in PK - 8th grades.

Registration Fee

A non-refundable, annual registration fee of \$25 for one child or \$35 per family is required to participate in the FAW Extended Day program. All children, including those who are in the Drop In Program, must have a completed registration on file. The fee will be billed through FACTS prior to the start of the school year or at the time of registration.

Billing for Extended Care Programs

Program charges will be applied monthly and billed through FACTS. Payment begins in September or at the time that a student begins attending and the last payment is due in May.

Those enrolled in the program, either full or part time, will be charged the agreed rate whether or not they use the program for the entire month. Any students that are not enrolled in the Full-Time or Part-Time program will be charged the Drop-In Rate. Special consideration will be given to children who may be hospitalized or have an extended illness.

ALL payments and fees for the extended day program are NON-REFUNDABLE. Written notice of a change to your family's extended care schedule or withdrawal from the program must be submitted to the Aftercare Director and School Bookkeeper. Thirty days written notice is required for any changes in extended care schedules or withdrawals. You will only be allowed to change your extended care schedule ONCE every school year. (For example: if you wish to change from a daily/drop-in plan to a monthly full time plan you can only do it once, it must be in writing, and it must be done thirty days before your expected change.)

***Drop-in payments will be billed on FACTS. The Director must be notified 24 hours prior to using drop in care to ensure proper staffing. You must also email the office and the homeroom teacher that your child will be attending aftercare on the desired date so that they will be properly dismissed.**

AFTER CARE RATES

Full-Time (Mon-Fri):

1 child: \$280/month

2 children: \$520/mo. - 3 children: \$660

Part-Time (3 days or less/week):

1 child: \$220/month

2 children: \$420/mo.

Drop-In Rate:

1 child: \$30/day

2 children: \$50/day

BEFORE CARE RATES

Full-Time (Mon-Fri):

1 child: \$147/month

2 children: \$274/month

Part-Time (3 days or less/week):

1 child: \$88/month

2 children: \$161/month

Drop-In Rate:

1 child: \$15/day

2 children: \$25/day

CHILDREN ENROLLED IN BOTH BEFORE AND AFTER CARE RATES

Full-Time (Mon-Fri):

1 child: \$384/month

2 children: \$635

Part-Time (3 days or less/week):

1 child: \$278/month

2 children: \$523/month



Late Pick up Fee

Students will be signed into aftercare by school staff; parents will be responsible for signing students out of aftercare at a designated electronic kiosk. There is a \$1 per minute late fee for any child not picked up by 5:30 pm. This fee will also be billed to your FACTS account. The time that the child was signed out on the electronic kiosk will be used to determine the late fee charge. Please be considerate of the staff who have extended their day to take care of your children. Frequent late pick up will be grounds for dismissal from the program.

Drop In Procedures

In order for a child to participate in the Extended Day drop-in program, a completed registration form, emergency form and registration fee must already be on file. Drop-In Fees will be billed to you on FACTS. Please notify the director, office and homeroom teacher 24 hours prior to the date care is needed.

office@fatherandrewwhite.org schmidt@fatherandrewwhite.org

Behavior Expectations / Discipline Policy

Behavior expectations will be the same as those during regular school hours.

We do not use physical or verbal punishment under any circumstances. We use positive guidance and re-direction and provide students with social scripts, problem-solving techniques, self-calming activities and choices. A more detailed behavior plan can be found on page 20 of the FAW Parent student handbook.

Screen Time Policy

FAW teachers and staff use technology as learning tools and a means of communication. We feel it's important to teach children how to use devices they will encounter in school, so they are given opportunities to use them for educational play and research. The use of televisions or computers for passive viewing is not part of the FAW curriculum.

Staffing

The FAW Extended Day program is staffed by employees that have completed the rigorous requirements of the Maryland State Department of Education's Office of Child Care and the Archdiocese of Washington. There will be one staff member for every 10 students participating in the program (4 year old group) and one staff member for every 15 students participating in the program (5 years and up).

Transportation, drop off and pick up Policy

A parent or authorized person must sign children in for before care and out for aftercare each day. Please park in the lot behind the school. The doors will be locked. There is a video intercom to notify staff of your arrival. Your child will be picked up at the door for before care and signed in by the teacher. In regards to aftercare, staff will either let you in or bring your child/children to the door. Field trips are not a part of the afterschool program. There will be no transportation provided by the school at any time.

Homework

Students will be provided 45-minutes of quiet time for homework; however, THE AFTER CARE STAFF IS NOT RESPONSIBLE FOR THE COMPLETION OF HOMEWORK ASSIGNMENT(S). Parents must ensure that the assignments are completed and checked at home daily. Those students who do not have homework will be engaged in quiet reading or quiet play at this time.



Parents Guide To Regulated/Licensed Child Care

https://earlychildhood.marylandpublicschools.org/system/files/filedepot/2/guide_to_regulated_child_care.pdf

Other Information

There will be no Before or Aftercare on days school is closed due to inclement weather or emergency closings. If school closes early due to bad weather or other emergencies, children must be picked up or sent home on the bus; no Aftercare will be provided. For delayed openings, Before care will be provided however, it will adhere to the same delay: normal start time 7:00 am, a two hour delay would cause before care to start at 9:00 am. Aftercare will still be held on Early Dismissal Days (see schedule below).

2025-2026 School Year Extended Day Emergency Phone Number: (301) 672-1158

2025-2026 School Year Schedule of Activities

Before Care Program

7:00 - 7:40 - Breakfast may be provided by the parent to eat at school. Quiet play indoors or outdoors.

7:40 - 7:45 - Clean up and look at a book until dismissed.

Aftercare Program

2:45-3:30 - Homework/quiet play and reading time

3:30-4:00 - Play time - indoor/outdoor

4:00 - Snack (snack provided, parents provide a refillable water bottle)

4:00-5:15 - Outdoor play time, or indoor group crafts/activities

5:15-5:30 - Clean up and pack up belongings

Early Dismissal Aftercare Program

12:45-1:15 - Lunch (all children must bring their own lunch)

1:15-2:45 - Play time - if weather permits, play time will be outside.

2:45-3:45 - Homework/quiet play time

4:00 - Snack time (snack provided, parents provide a refillable water bottle)

4:00-5:15 - Outdoor play time, or indoor group crafts/activities

5:15-5:30 - Clean up and pack up belongings



Father Andrew White, S.J. School
LEADERSHIP ✦ FAITH ✦ ACADEMICS

Father Andrew White School

Extended Day Program Registration & Family Information
2025-2026 School Year

I wish to register my child(ren) in:

- ☐ After School Care - Full Time ☐ Before School Care Full-Time ☐ Before and After Full Time
☐ After School Care - Part Time ☐ Before School Care Part-Time ☐ Before and After Part Time
☐ Drop - in Before or After Care
- ☐ **I DO NOT** wish for my child(ren) to work on homework during after care. ☐ I wish for my child(ren) to work on homework during after care.

Child's Name _____ Date of Birth _____ Grade ____

ALLERGIES _____

Child's Name _____ Date of Birth _____ Grade ____

ALLERGIES _____

Mother's Name _____

Mother's Cell Phone (____) _____ Secondary phone (____) _____

Father's Name _____

Father's Cell Phone (____) _____ Secondary phone (____) _____

Those allowed to pick up my child(ren) – please include the phone number where they can be reached:

Name: _____ Phone: _____

Name: _____ Phone: _____

In the event of an emergency early school closing my child(ren) should:

_____ ride the bus home or _____ be picked up at school

A non-refundable fee of \$25 for one child or \$35 per family must accompany this registration.

Those enrolled in the full time or part time program will be charged the agreed rate whether they use the program for the entire month or not.

By signing below I authorize Father Andrew White School to release a copy of the Emergency Release Form and any patient medical information/medication on my child to the Extended Day Personnel. Also, by signing below, I acknowledge I have read, and accept the Extended Care Program Rates, Policies, and guide to regulated child care.

Parent/Guardian Signature: _____ Date: _____